Employment Opportunity

Multidisciplinary Team (MDT) Coordinator/Forensic Interviewer

Accepting Applications until February 28, 2014

The Children’s Advocacy Center of Suffolk County (CAC) unites public, private and community partners to promote safety, healing and justice for child exposed to violence and their families.

The CAC works closely with an array of agencies to coordinate high quality investigations and assessments of abuse concerns; provide support to children and families; provide specialized training for diverse professionals; and to prevent child abuse in our community.

The CAC MDT Coordinator/Forensic Interviewer works in a multi-agency, team environment with primary responsibility for intake and coordination of CAC services and conducting forensic interviews of children and youth.

Responsibilities include:

- Intake referrals from Department of Children and Families (DCF) area offices and review cases to determine appropriateness for multidisciplinary team;
- Consult with DCF social workers, police, district attorney’s office, medical providers and others regarding specific cases;
- Provide information to families regarding the multidisciplinary team response process;
- Coordinate interviews with district attorney’s office, police, Pedi-SANE and DCF;
- Facilitate multidisciplinary investigative teams;
- Conduct forensic Interviews;
- Oversee record-keeping, data collection and case management in NCAtrak;
- Visit DCF area offices, police departments, district attorney’s office and area hospitals and others to conduct outreach and provide information and consultation to MDT partners;
- Conduct trainings for members of the multidisciplinary team and the community;
- Participate in CAC trainings, as appropriate;
- Participate in training and ongoing supervision.

Qualifications:

- Bachelor’s degree required, Masters level preferred (in human services, psychology, social work, education or related field);
- Minimum of 3 years of professional experience working in child abuse (law enforcement, child protection services, or victim-related services);
- Experience working with multidisciplinary teams and/or interagency collaborations;
- Excellent organizational and communication skills; “ambassador-like” diplomacy;
- Familiarity with relevant research regarding forensic interviewing, desired.

Send Cover Letter & Resume by February 28, 2014 to:

Susan Goldfarb, Executive Director
Children’s Advocacy Center of Suffolk County
989 Commonwealth Avenue
Boston, MA 02215
E-Mail: cac@suf.state.ma.us
No phone calls please.

The Children’s Advocacy Center of Suffolk County is a 501(c)3 nonprofit organization working in partnership with the Office of Suffolk County District Attorney Daniel F. Conley.