Eligibility Requirements

_Credited academic internships_- Complete BSU’s Application for Internship in consultation with your department’s faculty internship supervisor.

- Junior or senior standing, minimum GPA of 2.5*, paid or unpaid.
- They typically last one semester or summer.**. The deadline for application is the last day of drop/add.
- Academic credit is awarded by the department (45 clocked hours per academic credit). You are supervised by a faculty internship coordinator/supervisor from your major department.
- Learning objectives are the basis of your internship and require that the internship possesses an academic framework. The academic component may include a paper and/or keeping of a journal or portfolio.
- May include a site visit(s) by your faculty supervisor and a meeting between the internship site supervisor, faculty member, and intern.

*Some departments may have a higher GPA standard and/or specific criteria for internships within their majors. Be sure to check with your major department’s faculty internships supervisor.

** Academic credit earned for summer internships falls outside the normal academic year tuition and fees and must be paid for separately as a summer course.

_Non-credit internships_- Complete BSU’s Non-Credit Internship Form and submit it to the Internship Program Office

- Sophomore, junior or senior standing, paid or non-paid.
- There is no restriction in regard to GPA or hours; no academic approval is required.
- The student works directly with the employer on matters pertaining to training, wages, hours, responsibilities, and supervision of the internship.
- There is no requirement for an academic component, however, the experience should contribute to your personal and professional development and provide opportunities for learning through challenging work assignments.
- The experience does not go on your transcript but may be included on your resume.

_Note: some organizations only offer credited internship opportunities. The Internship Program Office can provide a “letter of good standing” for you and document the university’s support of non-credit internships._